

## **Bristol Estate Leaseholders & Tenants Association (BELTA): Annual General Meeting**

Saturday 26<sup>th</sup> June. 12 Noon – 1.30 pm

Zoom event facilitated by Trust for Developing Communities (TDC)

### **Agenda**

#### **1. Welcome and Apologies**

Stefan Missen, Bristol Estate resident and acting Chair welcomes everyone to the meeting introducing Ben D'Montigny (resident), Claire Burchell (TDC), Louisa Newbury (former resident and studio leaseholder), Jacqueline Rana (studio leaseholder) and Cllr Gill Williams.

Stefan provides general info about the AGM schedule and running order.

TDC confirmed the meeting was quorate.

#### **Apologies**

Tanya Burbridge - The Manor Gym, Mary Legard - Whitehawk Allotment, Jane – ArtSpace

#### **2. Zoom guidance**

Claire Burchell from Trust for Developing Communities explained Zoom housekeeping rules and online voting procedures. It is noted that votes have been accepted by proxy; meaning votes directly received by TDC with a verifiable name and address.

#### **3. BELTA Overview of the Year**

The Annual Review document is presented on Zoom, the document is also available online to all Bristol Estate residents unable to attend the event. Each group member presents slides and provides additional context inviting questions from those present. View the document here: **(link to be added)**

Cllr Gill Williams contributes funding information and offers to put the team in contact with relevant bodies

She notes action into addressing ongoing parking issues has resulted in increased parking enforcement areas.

Organised walkabouts with local councillors have enabled the group to identify areas on the estate needing work such as additional weeding. It is suggested another walkabout is arranged at a convenient date

It is noted that Bristol Estate now participates in Plant your PostCode with the aim of planting additional trees around the estate

It is noted that grants awarded to Bristol Estate residents/groups for specific projects on Bristol Estate are now ringfenced, BELTA acts as a facilitator for Bristol Estate residents/groups applying for funding and is able to hold funds awarded on their behalf. A group funding protocol guide is available to view online explaining the procedure. **(link to be added)**

#### **4. Financial Overview**

Stefan & Ben present the financial overview noting that transparency and introducing rigorous procedures have been a priority. New procedures include online banking, and digital budget management using the YNAB app. A financial committee with dual sign off procedures minimises mismanagement risk. Ringfenced budgets and current balance and reserves are available to view.

This document is available to view online here **(link to be added)**

## **5. Nominations for Trustees**

Nominees read a statement explaining why they have put themselves forward for nomination

### **Ben:**

Working as an interim Trustee for the last six months, I have established myself within the community and Brighton and Hove City Council as a champion for change and improvement in Bristol Estate. By returning as a full member of the trustees, I will be able to continue my work to improve the Estate through beautification, engagement with the community and naturalisation of the environment.

### **Louisa:**

### **Stef:**

As a resident on the estate, I am interested in supporting individuals and groups to carry out projects and activities that improve the quality of life for everyone who lives here. I have strong team-building skills; over the last year, I helped coordinate the Bristol Estate Emergency Food response. I have successfully raised charitable funds for BELTA. More recently I supported a new partnership with Sussex Surplus, which brings new food and job opportunities and activities to people on the estate. Bristol Estate is such a great place and I would like to work with others to continue this work serving as a committee member.

### **Jac**

As an artist studio tenant on Bristol Estate with an interest in community participation, I would like to work with residents and artists to nurture a programme of creative and cultural resident opportunities. Bristol Estate is a great place to work. With my design background, I will support communication initiatives to improve engagement on the estate. My creative practice involves painting, print and collage; I am currently a practice-based PhD student. Over the last year, I have been involved with Brighton & Hove Arts & Culture recovery planning, Clore and am a member of Brighton Artists Network.

## **6. Election of Trustees**

Attendees are asked to vote using the online method facilitated by TDC

Quoracy is confirmed by TDC and votes received by proxy acknowledged. Claire verifies each vote has been checked with residents providing a verifiable address and full name.

Claire officially declares those nominated as Trustees of Bristol Estate Leaseholders & Tenants Association (BELTA)

### **Any Other Business**

All in attendance thank and recognise Claire and Gill's ongoing support and help.

Ben will organise a walkabout in Bristol Estate with Gill, Nancy and other members of Brighton & Hove City Council.

Stef proposes a resident event to be held over the summer period.

**The meeting concludes at 1.30pm**